




**BELLS***Select*

**Online:** www.imprintmall.com/AHIMA  
**Phone:** Call toll-free (866) 90-AHIMA or (866) 902-4462  
 M-F 8:30 a.m.–5:30 p.m. CT  
**Fax:** (512) 451-7657

**Mail:** Bells Select, Attn: HI&T Week  
 109 Denson Dr.  
 Austin, TX 78752-4148

**To guarantee products by your event date, please allow two to three weeks for delivery.**

Item #	Description	Shirt Size	Item Color	Imprint Color	Quantity	x	Price	=	Total

<b>Personalization should read as follows:</b>   <b>We cannot accept faxed art or low-resolution logos used on Web sites.</b> Please provide black and white camera-ready art or electronic files with a minimum resolution of 600 dpi. Art may be e-mailed to: art@imprintmall.com.	<b>Order Total</b>	
	<b>Set-Up</b> ___ <b>Items</b>	
	<b>Shipping and Handling</b>	
	<b>\$3 Residential Delivery Surcharge (if applicable)</b>	
	<b>Subtotal</b>	
	<b>Tax (TX residents add applicable sales tax)</b>	
	<b>TOTAL</b>	

Bill To/Ship To:  
 Business/Facility    Residence

Facility Name: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Physical Address: \_\_\_\_\_  
 City/State/Zip Code: \_\_\_\_\_  
 Phone: (     ) \_\_\_\_\_  
 Fax: (     ) \_\_\_\_\_  
 E-mail Address: \_\_\_\_\_

Purchase Order Number: \_\_\_\_\_  
 ⚠ **Please attach copy of purchase order!**

Tax Exemption Number: \_\_\_\_\_

Date Order Placed: \_\_\_\_\_ Date Needed: \_\_\_\_\_  
 ⚠ **Allow two to three weeks for delivery!**

Discover    MasterCard    Visa    AmEx   Exp. Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Acct. #: \_\_\_\_\_  
 Print Cardholder Name: \_\_\_\_\_  
 Signature: \_\_\_\_\_

**Important Notice: Credit card statements will reflect charges from Bells Select/Direct.**

**Orders under \$100 must be prepaid.**

**Continental US Shipping, Insurance and Handling**

**Note:** Residential shipments add a \$3 carrier surcharge.

Amt. of Order	Charges
\$0-10	\$4.95
\$10.01-25	\$7.50
\$25.01-50	\$9.95
\$50.01-75	\$12.95
\$75.01-150	\$15.95

**Orders greater than \$150:**  
 Shipping will be added to your invoice based on package weight and the destination ZIP code. This is typically equal to 12 percent of the order total. Additional charges apply when shipping to outside the Continental US and to APO/FPO addresses. Call for details.

**Make check or money order payable to Bells Select.**  
 No multiple checks.

**FOB Factory**

Factory-shipped items are subject to a 10 percent over- or underrun.

**Production Time**

Normal production time is two to three weeks. Rush service available on limited products. Call for details.

**Set-up Fees**

There is a set-up charge per item for custom imprinting. Please refer to item description for cost.

**Payment Terms**

Acceptable methods of payment: company check, money order, Visa, MasterCard, Discover, or American Express. Net 30-day credit terms are available on orders more than \$100 with valid purchase order and approved credit. All orders under \$100 must be prepaid by check or credit card. Please contact AHIMA for purchase orders under \$100.

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